



9551 Pittsburgh Ave.
 Rancho Cucamonga, CA 91730
 (909) 988-5979

Developer Acceptance Checklist

Developer Approval Checklist

Developer Name:		Date:
Business Address:		
City:	State:	Zip:
Phone:	Fax:	
Developer Representative:		
Phone:	Email:	

Developer Credentials

	Contractor's/Builders License
	Workman's Compensation Insurance
	General Liability Insurance
	Bonds (if applicable)
	Multi-State Developer – States Active:
	Business Plan (If MH is a new line of business)
	Multi-State Developer

Experience

	Residential Affordable Housing Construction (10+ years)
	MH or Modular Projects
	Years Active:
	Zoning Approvals
	Demonstrated Tax Credit Multi-Family Affordable Housing

Funding

	Proof of Project Funds
	Letter of Credit for Development/Construction Loan
	Draw Schedule
	Secure \$1M LOC Minimum; Commitment is Preferred



9551 Pittsburgh Ave.
 Rancho Cucamonga, CA 91730
 (909) 988-5979

Land Access

	Holding or Legally Binding Commitment on 20+ Lots
--	---

Market Study and pro forma

	Market Study of the Project Area (Comps, zoning restrictions)
	Pro Forma Review – Does the project make financial sense based on market study and desired gross profit?
	Land Review – Plat Map (Lot size able to accommodate homes)
	Absorption Demand to Fulfill 20 Units per Year.

Commitments

	Ordering 20+ Homes Annually with Staff, Capital, and Land to Move Forward
	License as an MH Retailer
	Next Step Quality Specifications, Energy Star or Zero-Energy Ready
	Willingness to Work with Fannie Mae or Freddie Mac
	First-Time Homebuying Market LMI (80%-120%)
	Decision Makers and Construction Management Have Signed off on an MH Strategy
	Willing to Dedicate Resources and Time to Learning New Factory-Built Housing Methods

Training Acknowledgment

	CrossMod Training Required
	On-site Construction/Foundation Training Required
	Builder Block Training Required

Project Pipeline Information

Project Name:		Location:	
# of Units:			
# Homewonership units:		Potential Start Date:	



9551 Pittsburgh Ave.
Rancho Cucamonga, CA 91730
(909) 988-5979

Project Name:		Location:
# of Units:		
# Homewonership units:		Potential Start Date:

Project Name:		Location:
# of Units:		
# Homewonership units:		Potential Start Date: